



FORECASTING ELIGIBILITY FOR MYMEDICARE INCENTIVE PAYMENTS

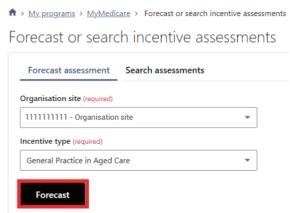
The forecasting tool in Health Professionals Online Services (HPOS) allows practices and providers to track whether the General Practice in Aged Care Incentive (GP ACI) requirements have been met for each patient. If performed prior to the end of each quarter, this allows practices to highlight and schedule any outstanding patient regular visits and/or care planning services to ensure the incentive servicing requirements are met.

TIP: Include completion of a forecast assessment in the quarterly (even monthly) activities undertaken by an identified practice team member with appropriate HPOS delegation. If performed quarterly, ensure it is undertaken at least four weeks prior to the end of each assessment quarter to provide sufficient time to schedule and complete any outstanding services.

How to run a forecast for payment eligibility

- 1. In HPOS, Select My programs, MyMedicare, View Payment Eligibility.
- 2. Select Forecast assessment tab.
- 3. Select your Organisation site and the Incentive type (e.g. General Practice in Aged Care)
- 4. Select Forecast





A forecast can only be requested **once per day**.

An eligibility forecast is a point-in-time assessment based on available data at the time the forecast is run (i.e. Medicare items billed and information recorded in MyMedicare). A forecast is not confirmation of actual payment amounts.

TIP: The forecast may take some time to complete. Once completed the requested forecast results will be available via the Search assessments tab.





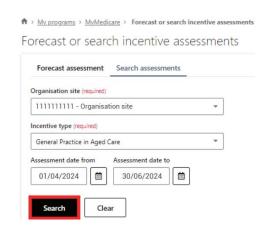




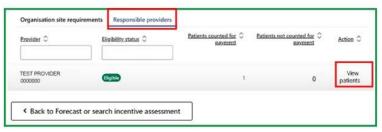


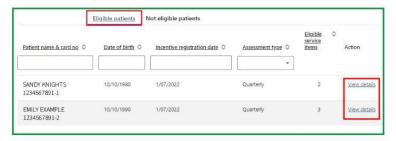
Search and view assessments for eligibility for MyMedicare incentive payment

- 1. In HPOS, Select My programs, MyMedicare, View Payment Eligibility.
- 2. Select **Search assessments** tab and your **Organisation** site
- 3. Select the **Incentive type** (e.g. General Practice in Aged Care).
- 4. Enter the required date range or leave blank to see all assessments.
- 5. Select Search.
- Select the relevant forecast assessment and select View assessment.
- 7. The forecast details displayed include the assessment period, number of Responsible providers and number of patients who met the incentive requirements for the period being assessed. The Organisation site requirement tab will confirm whether or not the site is registered for MyMedicare and the incentive.
- 8. The **Responsible providers** tab will list the Responsible Providers and how many patients were counted (i.e. eligible) for payment and how many were not (i.e. not eligible).
- 9. Select **View patients** to see the list of patients for the Responsible Provider.
- 10. Select the Eligible patients tab to view the list of patients assessed as eligible for payment or the Not eligible patients tab for those assessed as ineligible.
- 11. Select **View details** for an individual patient to see the list of services delivered and the reason why the patient is either eligible or not eligible.









TIP: If a patient has only received one regular visit and is assessed as not eligible for payment, you can coordinate with the Responsible Provider to schedule a second visit before the end of the quarter (if the visit is in a separate calendar month to the first visit).

Resources

Learning module: <u>MYMEDM03-MyMedicare - General Practice in Aged Care Incentive</u> Infographic: <u>MYMEDINFO5-Forecast eligibility for MyMedicare Incentives for an Organisation site</u>

Contact details

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